

23 May 2016

Please see Distribution List

All Motor Traders / Associations

Our ref LTA/VR/V43.046.001  
Your ref  
DID 6553 5540 Fax 6556 0677

Dear Sir / Madam,

**Electronic Bidding for Vehicle Registration Numbers**

As part of LTA's continuous efforts to provide convenient electronic services, electronic bidding for vehicle registration numbers will be available from **17 June 2016**. It will replace the physical bid submission via bid form and envelope at LTA.

Interested members of the public are invited to submit their bids online through ONE.MOTORING website (<http://www.onemotoring.com.sg>) during the bidding period. Please see below for a summary on the electronic bidding procedures:

**Bidding Procedures**

a. Bid Submission

Bids must be submitted online through ONE.MOTORING website (from 6am to midnight) during bidding period.

Bidders must have an Internet Banking Account with Citibank, DBS/POSB, OCBC/Plus!, Standard Chartered Bank or UOB (eNETS Debit) and adequate balance and Payment Limit for deduction of the bid amount payable.

Bidders can bid for up to 3 different vehicle registration numbers of the same prefix at the same bid amount in one bid submission. If successful, only one vehicle registration number will be awarded, based on the order of preference.

Separate bid submissions are needed if bidders wish to acquire more than one vehicle registration number during a bidding exercise.

b. Payment

The minimum bid amount is \$1,000/-. Bid amount must be in multiples of \$1/-.

A non-refundable service fee of \$10/- (before GST) is payable through eNETS Debit for each bid submission.

For total payable amount (i.e. full bid amount plus service fee with GST):

- i. Up to \$10,000/-, payment must be made via eNETS Debit.
- ii. Above \$10,000/-, payment may be made via eNETS Debit or Cashier's Order.

Where payment is by Cashier's Order, the full bid amount must be made payable to Land Transport Authority or LTA. The Cashier's Order must have a validity of at least 3 weeks from the date of bid submission. Bidders will need to print and fold the system-generated self-addressed envelope, enclose the Cashier's Order in the envelope and deposit it into the tender box at LTA, Customer Service Centre, 10 Sin Ming Drive, Level 1, before the closing date and time of the bidding exercise.

c. Notification of Bid Results

LTA will notify bidders of the bid results through email. Registration numbers that have been successfully obtained through bids are valid for 12 months; the validity will start on the day following the official announcement of the bidding results unless otherwise stated by the Authority.

d. Refund of Bid Amount

For unsuccessful bids that were paid by eNETS Debit, refund of the bid amount will be made through Interbank GIRO within seven working days from announcement of the bidding results. If the GIRO refund fails, a cheque will be issued and mailed to the bidders.

For unsuccessful bids that were paid by Cashier's Order, the Cashier's Order will be returned to bidders, via mail or through self collection at LTA's Customer Service Centre, as per their instructions in the online bid application.

User and video guides on the electronic bidding process are available on **ONE.MOTORING** (<http://www.onemotoring.com.sg>) website.

Please bring the contents of this circular to the attention of your members and staff. For further clarifications, you may contact Ms Tang Wai Han at 6553 5091 or Ms Lim Pei Ling at 65535546. Thank you.

Yours faithfully



Tham Boon Leong  
Deputy Director  
VRL Service Development  
Vehicle Services

**Distribution List**

President  
Motor Traders Association of Singapore  
[Fax : 6472 4930]

President  
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Motor Traders